



THINGS TO KNOW 2024-2025

- School Hours:** Pre-K Class: 9:00 AM – 12:30 PM - Drop off in the classroom, pick up on the playground. Preschool Class: 9:15 AM – 12:45 PM – Drop off on the playground, pick up in the classroom.
- Early Drop Off:** Drop off your child in their classroom up to 30 minutes before school begins at a drop-in rate of \$8. (Pre-K: 8:30-9:00 AM, Preschool: 8:45-9:15 AM) Early drop off will be available starting on Tuesday, September 17.
- Absence:** Please call the school at 978-475-9706 or email discoverpreschool@verizon.net before 9:00 AM if your child will be late or absent. We are required by the Department of Early Education and Care to take attendance and call families if your child is not at school.
- Water Bottles:** Please send your child to school every day with their own clean reusable water bottle, labeled with their first and last name. *Water only please* due to various allergies.
- Snacks:** Please send your child to school with their own NUT-FREE and healthy snack every day. We recommend using containers that your child can open and close on their own in their own lunchbox. Please label the *outside* of their lunchbox with their first and last name. Refrigeration is not available.
- Bag for Outside Gear:** Hooks are located outside the classroom in the hallway for younger preschool children's coats, backpacks, and outside gear. Cubbies for the Pre-K children's backpacks are located inside the classroom. During the colder months, please put all snow gear in its own separate bag, not in your child's backpack. This makes it much easier for us to help children dress in and out of their snow gear. Please label EVERYTHING with your child's first and last name.
- Toys from Home:** Toys from home are discouraged. Items can get lost or broken. We know that at times it can be difficult to negotiate leaving a toy at home when your child is eager to share with his/her friends. If this should occur, we require that toys from home remain in the child's cubby.
- What to Wear:** Preschool is a messy place filled with lots of opportunities for play. Please dress your child with this in mind. It is very important that your child wear socks and shoes that are suitable for playground play to ensure their safety on the outdoor equipment. Please dress your child in layers and send them with

rain/snow gear throughout the year as we plan to be outside every day that we can. Sandals, clogs, and dress up shoes make it dangerous to climb and for safety reasons children may not be allowed to use the climbing structures if wearing this kind of footwear.

- Change of Clothes:** Please provide a large zip lock bag containing a complete change of clothes, including socks and underwear. Please label the clothing and the bag with your child's first and last name. We will store everyone's change of clothing in a convenient place for the teachers in the event that they are needed and will remind you to change out their extra clothes seasonally.
- Parking:** In the interest of safety along Reservation Road, we require that nobody parks along the playground fence. When everyone parks in the lot across the street, it is easier to see cars driving up the curved hill of Reservation Road which makes crossing the street with children safer.
- Key Fobs:** Key fobs are required to enter the building. New Families will receive key fobs at their scheduled Open House. They will be activated for the scheduled times that your child is in school. There is a West Parish Church required \$15 deposit for each key fob, refundable upon return.
- Children Cubbies:** Cubbies are located in each classroom. Each cubby will be labeled with your child's name.
- Parent Mail:** Please be sure to send your child each day with a backpack that is labeled on the outside with their first and last name. Always check for handouts and important notices that may be sent home in your child's backpack or in your parent mail pouch on the classroom door. Information will also be emailed whenever possible.
- The Playground:** We share our playground with the students of LLL Preschool. Our times for outdoor play are 9:15 AM – 10:15 AM (Preschool Class) and 11:30 AM – 12:30 PM (Pre-K Class). On occasion these times are interchanged. We ask that the LLL families respect our times outdoors and leave the playground during our scheduled times. LLL requests that the Discover families do the same. Although it is fun to continue to play with friends after school, families cannot be on the playground after pick up if it is in use.
- Stay & Play:** Our Stay and Play afternoon program is always popular with our students. Please note that the program will run Tuesday, Wednesday, and Thursday 12:30 until 2:30 PM for Pre-K students and 12:45 – 2:45 PM for the younger Preschool students. The drop-in cost per day is \$29. We will begin Stay and Play on Tuesday, September 24. Space is limited so sign up early! Discover Preschool is a NUT FREE environment so please be sure to send your child with a NUT FREE lunch, as well as a small blanket and ONE small stuffed animal for a brief rest time.

- Stay & Play Extreme:** There will be additional special Stay and Play Extreme dates offered on Fridays. These Extreme dates will include a special theme and/or project. The cost for Stay and Play Extreme is \$32 and \$34 for special food or lunch days. Space is limited so, in the interest of fairness, sign up is done online through Sign Up Genius. Dates and themes will be announced through Discover's weekly list serve newsletter.
- Parent Handbooks:** Parent Handbooks will be passed out at the Open House in September. The form on the front, which states that the handbook was received and read, must be signed and returned to the office during the first week of school.
- School Calendar:** The annual school calendar is tentative and subject to change. FYI there is one date (that is not a holiday) that we are closed for Spring Parent Teacher Conferences. This date as well as holidays and vacation weeks are *not* included in your tuition. Our annual calendar can always be found on the forms page of our website. www.discoverpreschool.com
- Weekly Newsletter:** A weekly newsletter email is sent to all families at the beginning of each week with various announcements, reminders, and a list of important upcoming dates. This weekly email notice keeps you up to date on important school happenings as well as Parent Board information. Please be sure you are receiving this weekly email so that you do not miss out on any important information!
- Curriculum Plans:** Curriculum plans are emailed and posted weekly for viewing on the hallway bulletin board between our 2 classrooms. A developmental preschool curriculum is always flexible and the children's interests and needs drive the daily activities so plans are, of course, tentative and subject to change. Occasionally, the teachers will write a note about the day's activities on a dry erase board near their classroom door. At the end of each week the teachers will email a pic collage of their classroom activities too!
- Class Lists:** Class lists should be available within the first weeks of school. You must have signed an authorization form to be included. Please contact the Director ASAP if you have not.
- Parent Board:** Parent board meetings are normally held monthly in the mornings after drop off. Times and days vary and ALL parents are welcome to attend. Notification is typically sent out in the weekly newsletter email and tentative dates are available in advance at the beginning of the school year. Attending these meetings is a great way to stay in touch and offer input about the Discover happenings.

**If you have any questions or concerns,
please do not hesitate to ask!**